



APPLICATION CHECKLIST

**PLEASE ENSURE THAT YOU HAVE ENCLOSED ALL OF THE
FOLLOWING WITHIN YOUR APPLICATION**

Paperwork required from existing enterprises

- Application form
- Personal statement form (to be completed for all owners, partners & directors)
- Personal credit report
- A current business plan with at least 1 year's financial projections
- The last 2 years certified accounts and your most recent management accounts (no more than 3 months old)
- The last 6 months business bank statements
- The last 3 months personal bank statements for all owners, partners & directors
- Passport photographs for all owners, partners & directors
- A copy of the most recent personal landline telephone bill for all owners, partners & directors
- If you do not have a personal landline telephone bill in your own name then you must submit a recent landline telephone bill from your next of kin and include details of relationship with this person